



JUST LEGAL PTY LTD

Jobs and Training

Specialists in Legal Management and Support Staff Personnel
Legal Administrative & Secretarial Training Courses

Member RCSA ACN 006 663 485

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DX 632 Melbourne

Telephone: (03) 9909 7723

Facsimile: (03) 9629 6212

E-mail: info@jobsandtraining.com.au

COMBINED ENROLMENT FORM

Name _____

Address _____

Telephone (h) _____ (w) _____ (m) _____

Email _____

Date of Application _____

1. Choose a course & commencement date (if applicable)

Certificate IV in Legal Services (BSB41207) – 15 weeks (full time – Wednesday to Friday)	<input type="checkbox"/>
<input type="checkbox"/> 27 January 2010 <input type="checkbox"/> 19 May 2010 <input type="checkbox"/> 8 September 2010	
Certificate IV in Legal Services (BSB41207) - Correspondence	<input type="checkbox"/>
Certificate III in Business Administration (Legal) (BSB31007) - Correspondence	<input type="checkbox"/>
Certificate II of Business - Correspondence	<input type="checkbox"/>
Legal Administration Course - Evening Course	
<input type="checkbox"/> 2 February 2010 <input type="checkbox"/> 20 April 2010 <input type="checkbox"/> 6 July 2010	<input type="checkbox"/>
<input type="checkbox"/> 21 September 2010	
Legal Secretarial Course - Correspondence	<input type="checkbox"/>

2. ***Fees:***

Please make all cheques payable to Just Legal Pty Limited

Certificate IV in Legal Services	\$3,000.00	
<input type="checkbox"/> Initial deposit of \$500.00 payable with this Enrolment Form and a further 5 payments of \$500.00 to be paid		<input type="checkbox"/>
<input type="checkbox"/> Initial deposit of \$500.00 payable with this Enrolment Form and a further 10 payments of \$250.00 to be paid		<input type="checkbox"/>
<input type="checkbox"/> By credit card (see details below)		
Certificate III of Business Administration (Legal)	\$2,500.00	
<input type="checkbox"/> Initial deposit of \$500.00 payable with this Enrolment Form and a further 4 payments of \$500.00 to be paid		<input type="checkbox"/>
<input type="checkbox"/> Initial deposit of \$500.00 payable with this Enrolment Form and a further 8 payments of \$250.00 to be paid		<input type="checkbox"/>
<input type="checkbox"/> By credit card (see details below)		
Certificate II of Business - Correspondence	\$2,000.00	
<input type="checkbox"/> Initial deposit of \$500.00 payable with this Enrolment Form and a further 3 payments of \$500.00 to be paid		
<input type="checkbox"/> Initial deposit of \$500.00 payable with this Enrolment Form and weekly payments of \$100.00 to be paid for 15 weeks		
<input type="checkbox"/> Austudy Payments (deposit of \$300.00 and weekly payments of \$100.00 until full amount paid)		<input type="checkbox"/>
<input type="checkbox"/> Grant or Voucher : _____		
<input type="checkbox"/> By credit card - full amount (see details below)		
<input type="checkbox"/> By credit card (instalments) – tick instalment option above (see details below)		
Legal Administration Course - Evening Course	\$700.00	
<input type="checkbox"/> Full fee of \$700.00 payable with Enrolment Form		
<input type="checkbox"/> Initial deposit of \$300.00 payable with this Enrolment Form and a further 2 payments of \$200.00 to be paid		<input type="checkbox"/>
<input type="checkbox"/> By credit card (see details below)		
Legal Secretarial Course - Correspondence	\$700.00	
<input type="checkbox"/> Full fee payable by cheque with this Enrolment Form		
<input type="checkbox"/> Initial deposit of \$_____ payable with this Enrolment Form and a further payments to be made over duration of course		<input type="checkbox"/>
<input type="checkbox"/> By credit card (see details below)		

3. *Credit Card Information*

Bankcard Mastercard Visa

Cardholder's Name: _____

Card Number : _____

Expiry Date: ____/____ Amount: \$_____

Signature: _____

Date: _____